



***Give a little...
Help a lot!***

LOGAN COUNTY COMMUNITY CONNECTION FUND OPERATION ROUND UP® GRANT APPLICATION & GUIDELINES

PURPOSE

The Logan County Community Connection Fund consists of voluntary Operation Round Up® contributions from members of the Logan County Electric Cooperative on their electric bill. Operation Round Up® grants are awarded to organizations functioning within the Logan County Electric Cooperative service area, for projects that focus on:

- Community Service which assists in meeting basic human needs
- Education and Youth
- Disaster Relief
- Public Safety
- Fire and Rescue
- Individuals involved with catastrophic illness or physical disaster

Grant availability is promoted to area communities and organizations. The OPRU Board reviews and distributes funds quarterly on the first Monday in March, June, September and December.

Application deadline is the second Friday of the month preceding each quarterly board meeting.

ELIGIBILITY

- There needs to be a clear need for the project (aligned with the purposes of the OPRU program), which is not presently being adequately met by other organizations in our community
- The project effectively addresses an established need, with clear outcomes specified and how the success of the project will be measured/evaluated
- The organization has (or will have) adequate personnel and administrative support to facilitate a quality project
- The president, administrative officer and/or board of directors for the official organization must provide a signature of endorsement for each specific project application
- The organization is legally established with the IRS as a 501(a), 501(c), government entity, school, or non-profit foundation.
- Applicant or organizational representative must be available to attend an interview at the quarterly OPRU board meeting.
- If an organization has received funding for a project within the previous 12 months, a report regarding the prior project needs to accompany the new application.

LIMITATIONS

Contributions will generally **not** be made for:

- Lobbying, political and religious functions
- Fund-raising dinners, raffles and other similar events
- Advertising
- Ongoing operational expenses
- Grants will not normally exceed \$5,000 annually for any one group, organization or charity

EVALUATION FACTORS

The following factors will be considered in the evaluation of all funding requests:

- Preference is given to those organizations who primarily serve Logan County citizens
- Potential benefit to area residents and the entire community
- Level of Community support for the program, project or the organization requesting the funds
- Administrative capability of the organization to deliver a quality service or program
- Results are achievable and can be evaluated

It is the responsibility of all OPRU Directors to evaluate funding requests and allocate contributions to accomplish the purposes and intent of these guidelines.

REQUIREMENTS

- Complete the application form.
- Attach
 - Your organization's most current financial statement, as well as the financial statement for the previous year. If a financial statement is not available, attach a statement detailing revenue, sources of revenue, program expenditures, administrative expenses and cash/assets on hand.
 - Your organization's by-laws.
 - An IRS tax-exempt letter, if applicable.
 - Provide a detailed project budget demonstrating:
 - How grant funds will be spent on this project or program
 - Sources and uses of existing program funds

Operation Round Up® Grant Application Form

PROFILE INFORMATION:

Applicant Organization: _____

Address: _____

Contact Person: _____ Title: _____

Contact Telephone: _____ Email: _____

Tax Status: (circle one) Non-profit Governmental/School 501(c)(3) Organization

**If your organization is not a registered non-profit or government agency, you may wish to have a non-profit or government agency apply for your organization on your behalf.*

PROJECT DESCRIPTION:

Project Title: _____

Statement of Project Purpose (what need will this project meet, how does this project fit into the existing goals of your organization and what outcomes are expected. Please add additional pages as needed):

Implementation Details and Outcome Measurement/Evaluation (please list how this project will be implemented, and the criteria that will be used to measure/evaluate the project's success. Please add additional pages as needed):

Project Start Date: _____ Project End Date: _____

Total Amount of Project: (amount requested) \$ _____

(All of the following MUST be filled in)

Other revenue sources applied for or received: _____

How will the grant money be used: (complete budget for this project, including quotes/estimates for items to be purchased, listing of anticipated expenses, etc. Please add additional pages as needed)

Geographic Area to be served by project: _____

Specify the approximate number of people in the Logan County Electric Cooperative service area who will benefit from this project or program: _____

Please list three references (May not be a trustee or employee of Logan County Electric Cooperative or a Logan County Community Connection Fund board member)

Name Phone #

Address City State Zip Code

Name Phone #

Address City State Zip Code

Name Phone #

Address City State Zip Code

CERTIFICATION:

I represent that I am authorized by the named organization to make this application on its behalf and to make the assertions in this certification and to bind the organization accordingly. The information contained in this statement is for the purpose of obtaining funding from the Logan County Community Connection Fund on behalf of the named organization. The undersigned understands that the information provided herein is used in deciding to grant funding, and represents and warrants that the Logan County Community Connection Fund may consider this statement as continuing to be true and correct until a written notice of change is provided. The Logan County Community Connection Fund is authorized to make all inquiries it deems necessary to verify the accuracy of the statements made herein. I understand that these funds will not be used to support any candidate for public office or any political purpose. I understand that the Logan County Community Connection Fund has the right to fully audit the use of this donation at any time. I also understand that the Logan County Community Connection Fund and Logan County Electric Cooperative, Inc. may use this application/project for publicity and promotional purposes, if approved.

Organization Name: _____

Project applicant signature: _____

Title: _____

Date: _____

Organization president, administrative officer/board member signature:

Title: _____

Date: _____

Return this completed form and attachments *include a copy of your organization's financial statements for two previous years, a copy of your organization's by-laws, and a letter from the Internal Revenue Service stating your organization's tax status* to:

LOGAN COUNTY ELECTRIC COOPERATIVE 1587
COUNTY ROAD 32 NORTH
BELLEFONTAINE, OHIO 43311

Applications must be received at the cooperative office by 5:00 p.m. of the second Friday of the month preceding the next scheduled OPRU Board meeting. Applicants will be notified of grant approval status as soon as practical.

Inquiries may be made by calling Ashley Oakley at 937-651-6987.